



Ref: Agenda/Council-22/10/2019

17th October 2019

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Biggleswade Town Council** that will take place on **Tuesday 22nd October 2019** at the **Offices of Biggleswade Town Council, Saffron Road, Biggleswade** commencing at **7.00 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Rob D McGregor'.

Rob D McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards (2)
Central Bedfordshire Council
The Editor, Biggleswade Today

Bedfordshire Constabulary
County Library, Biggleswade

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**
4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

Tom Leeming MSc MRICS

Development Director for and on behalf of Tritax Symmetry.

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Council Meeting held on **Tuesday 8th October 2019** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on **Tuesday 8th October 2019**.

9. **PLANNING APPLICATIONS**

- a. **CB/19/02871/FULL – 1 Stratton Park Cottages, Dunton Lane, Biggleswade, SG18 8QU**
First floor side extension and single storey rear extension to connect main house with annex.
- b. **CB/19/03129/FULL – 5 Ivel Gardens, Biggleswade, SG18 0AN**
Demolition of garage and rebuild with a first floor level.
- c. **CB/19/03160/FULL – 4 Lincoln Crescent, Biggleswade, SG18 8HW**
Alterations to existing conservatory roof structure replacing glazing with composite roof tiles.
- d. **CB/19/03328/FULL – 36 Drove Road, Biggleswade, SG18 8HD**
Erection of 3no. dwellings.

10. **ITEMS FOR CONSIDERATION**

a. **Town Centre Management – Car Park Working Group**

At a meeting of the Town Centre Management – Car Park Working Group 15th October 2019, it was proposed to introduce free car parking on Saturdays in all car parks for the months of November and December 2019.

The Town Council are asked to consider and approve the proposal of the TCM Working Group.

b. **Biggleswade Joint Committee Terms of Reference**

Following Town Councils approval of the Biggleswade Joint Committee terms of reference, the terms of reference were presented to the Central Bedfordshire Council. The terms of reference were approved with minor amendments.

Members are asked to approve the terms of reference as amended. Terms of reference are attached, and amendments are highlighted in yellow.

c. **Proposed New Speed Signs – Baden Powell Way**

Correspondence has been received on Behalf of the Biggleswade Safety Group, seeking approval from the Town Council and Central Bedfordshire Council to support speed signs being placed in Baden Powell Way and to support the suggested sites. (plan attached).

The speed signs are being funded by the consortium Land East.

A response has been received from Central Bedfordshire Council, who have confirmed that they have no objection and will take ownership of the signs when the road is adopted.

11. **ITEMS FOR INFORMATION**

a. **Neighbourhood Plan – Progress Document**

The Neighbourhood Plan progress document attached.

b. **OPCC Newsletter**

To receive a copy of the Police and Crime Commissioners newsletter (attached).

c. **CB/TRE/19/00415 – 21 Hazel Walk, Biggleswade, SG18 0HQ**

Works to trees protected by preservation order: Oak tree that over hangs the roof of property and garden. The tree is starting to touch the roof and wildlife are using it to access the roof space. Also, when the tree starts to drop its acorns a large part of the garden cannot be used to the risk of being hit by acorns which fall from height.

d. **Planning Application Outcomes**

Attached report of the Planning Application Outcomes as at 16th October 2019.

12. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(14a Quotes)

(14b Personnel Item for Discussion)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 08 OCTOBER 2019
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL,
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE**

PRESENT:

Cllr D Albone
Cllr K Brown
Cllr G Fage
Cllr L Fage
Cllr F Foster (Vice Chairman)
Cllr M North
Cllr M Knight
Cllr H Ramsay
Cllr M Russell (Chairman)
Cllr D Strachan
Cllr C Thomas
Cllr J Woodhead

Mr R McGregor – Town Clerk
Mr P Truppin – Locum Clerk
Mrs J Durn – Meeting Administrator, Biggleswade Town Council
Members of Public –5, including Simon Newton, Town Centre Operations Manager, BTC

A08/1001 1. APOLOGIES FOR ABSENCE

Cllr I Bond, Cllr M Foster, Cllr R Pullinger

ABSENT WITHOUT APOLOGIES

None

A08/1002 2. DECLARATIONS OF INTEREST

A08/1002.1 a. Disclosable Pecuniary Interests in any agenda item - None

A08/1002.2 b. Non-pecuniary interests in any agenda item – None

A08/1003 3. TOWN MAYOR’S ANNOUNCEMENTS.

Cllr Russell attended the following events:

25th September – Planning Training

The Mayor and Deputy Mayor attended planning training at CBC’s office at Chicksands, presented by an external Consultant. It was a very good session and we were particularly pleased to hear that a Neighbourhood Plan when ‘made’ carries the same weight as the Local Plan. Indeed, if it is ‘made’ after the Local Plan it takes precedence.

6th October – Curry Lunch in aid of the Army Benevolent Fund

On Sunday, the Mayor and Consort attended a Curry Lunch at the Joint Intelligence Training Group at Chicksands. This is an annual fundraiser for ABF the Soldier's Charity, formerly known as the Army Benevolent Fund, and is always preceded by an interesting lecture. This year, in recognition of the 75th Anniversary of D-Day, the lecture was given by Professor Peter Caddick Adams and was based on his new book, Sand and Steel: A New History of D-Day. The lecture was fascinating and shed new light on what was the turning point of the Second World War.

A08/1004 4. PUBLIC OPEN SESSION

Members of the public made the following comments:

Cllr Whittaker: Mentioned at the last meeting she has received a letter from the family of Rex Huckle regarding street naming. Is there any update?

The Chairman said that it has been agreed for this name to be added to the list of road names for potential new developments.

Mr. M Grainger, Resident, is very concerned about CBC proposed plans for Lawrence Road/Lawnside. Lawrence Road is very badly congested and a danger to children but the proposed restrictions will make things worse for residents. Mr. Grainger has written to CBC putting forward a suggestion to address the problem. This would be for Lawnside to be made Residential Parking only with parking permits for residents and their Carers and visitors.

A08/1005 5. INVITED SPEAKER

Invited Speaker: Gill Reeves, Community Agent BRCC

Gill presented a report on activity for the year, and gave examples of some of the cases she is involved in. Members asked questions on the service she provides and thanked her for a very interesting update.

A08/1006 6. MEMBERS QUESTIONS

There were no Members questions.

A08/1007 7. MINUTES AND RECOMMENDATIONS OF MEETINGS

A08/1007.1 a. Members received the minutes of the Council Meeting held on Tuesday, 24 September 2019 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

Amendments were requested as follows:

Item 7a. Sycamore Close: Add Cllr F Foster' s comments that he has a strong objection to the bridleway being routed through Sycamore Close.

Item 8a. Add the company name of NOAH following the name of Mr Prosser.

Item 10b. Proposed Street names: Add Cllr F Fosters comments that these were names that appeared twice or more on the war memorial.

Following these amendments, the Minutes will be re-presented for signature.

A08/1008 8. MATTERS ARISING

A08/1008.1 From the Minutes of the Town Council Meeting held on Tuesday 24 September 2019.

- A08/1008.2 a. Item 8a: The Clerk has forwarded the report from Mr Prosser of NOAH to Councillors.
- b. Item 6: Cllr D Strachan: The zebra crossing at the White Hart caused safety concerns at the last Christmas Fair due to continued use by the public and traffic despite road closures. Can this area be highlighted to the police as an area that requires particular attention at this years' event? The Town Centre Operations Manager has this in hand.

A08/1009 9. PLANNING APPLICATIONS

A08/1009.1 a. **CB/19/02839/VOC – Stratton Park Drive, Dunton Lane, Biggleswade**
Variation of Condition no.1 on Planning Permission MB/83/456 "Renewal of Planning Permission for caravan park on a permanent basis" to state that the total number of caravans shall not exceed twenty-two at any time.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application.

24/0909.2 b. **CB/19/02849/FULL – 6 Lincoln Crescent, Biggleswade, SG18 8HW**
Single storey side extension and alterations to rear elevation.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

A08/1009.3 c. **CB/19/02718/FULL – Site of Unit N, Montgomery Way, Biggleswade**
Erection of workshop.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application.

A08/1009.4 d. **CB/19/02410/FULL – 26 Hitchin Street, Biggleswade, SG18 8BE**
Change of use from A1 to Sui Generis for use as a taxi office.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application subject to a condition to be placed on the application in relation to noise and pollution from taxis waiting at the premises and providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

A08/1009.5 e. **CB/19/02982/FULL – 31 Buttercup Mead, Biggleswade, SG18 8TT**
Loft conversion with side hip to gable extensions, rear dormer extension and rooflights to front roof slope.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

A08/1009.6 f. **CB/19/03178/FULL – 4 Ouse Way, Biggleswade, SG18 8PZ**

Single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

A08/1009.7 g. **CB/19/03150/FULL – 84 Stratton Way, Biggleswade, SG18 0NW**

Construction of a two-storey, semi-detached 3-bedroom dwelling.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

A08/1010 10. ACCOUNTS

A08/1010.1 a. **Financial Administration**

For Members to receive and adopt the following Accounts:

- i. Detailed Balance Sheet to 31st August 2019.
- ii. Summary of Income & Expenditure 31st August 2019.
- iii. Income and Expenditure by budget heading 31st August 2019.
- iv. Current Bank Account, receipts and payments to 31st August 2019.

It was **RESOLVED** that the Town Council adopt the Accounts presented.

A08/1010.2 b. **External Audit for the Year Ended 31 March 2019**

Members received and approved the Annual Return, Year-End 31st March 2019, and the External Auditor's Certificate and Report.

Cllr Ramsay recorded thanks to the staff for their work on this Audit.

A08/1011 11. ITEMS FOR CONSIDERATION

A08/1011.1 a. **Biggleswade Joint Committee**

Members received a draft copy of the BJC Minutes from the meeting held on the 19th September 2019 for information.

It was noted that the Cllr. Russell will be requesting a correction to this draft, under item 9 since Stratton Education Trust is **not** happy with the scheme for a buildout in the bus turning area for the school.

A08/1011.2 b. **Bus services 85/85A and 188/190 in Biggleswade and East Bedfordshire**

Members considered the Locum Clerk's email and the response from CBC concerning the information supplied in the BJC Minutes on this subject.

It was felt that an explanation of the figures provided and a breakdown of how the bus service is funded would help with future negotiations on transport.

It was **RESOLVED** that the Town Clerk will write to CBC to request this information.

A08/1011.3 c. **Public Space Protection Orders**

Members welcomed this document and would like to add the Market Square and Franklins Recreation Area to the Order covering Alcohol in public areas. The Dog Fouling Order to include Stratton Way Cemetery, Drove Road Cemetery, St Andrews Churchyard and sports pitches.

It was **RESOLVED** that these comments will be added to the Consultation document.

A08/1011.3 d. **Proposed Waiting Restrictions – Lawrence Road Biggleswade**

Members are concerned about the knock-on effect of these proposals, which will have an immediate impact on the area outside the school, together with the resident's concerns over parking restrictions for carers and visitors. Council would support plans for the north side of Lawnside but would like CBC to reconsider plans for the south end and take into consider their concerns regarding resident's parking.

It was **RESOLVED** that the Town Clerk will take these comments to CBC,

A08/1011.4 e. **A-Boards and Tables & Chairs Policy**

This document will be posted on the BTC 'Sharepoint' system with a direct link. Councillors are asked to make any comments on the document as soon as possible, so that a final draft can be taken back to Council or the TCM, whichever is appropriate.

A08/10/12 12. ITEMS FOR INFORMATION

A08/1012.1 a. **PCC's Annual Parish Conference**

Cllr D Strachan gave a verbal report on the Conference which covered the various issues and challenges currently being faced by the police, such as travellers, knife crimes, bike thefts and drug related crime in Bedfordshire.

Cllr Strachan brought back a printed Report from the Conference, which can be made available for Councillors to read. Please contact the Town Clerk if you wish to borrow this document.

Cllr Strachan stressed the importance of passing information to the police as this helps their intelligence unit.

A08/1013 13. PUBLIC OPEN SESSION

Mrs S Grayston: The Remembrance Parade is fast approaching and Mrs Grayston is pleased to inform Councillors that they have been able to make adjustments to the route so that the "walk round" is only once, which takes into account those in the parade who are less able to walk. She was also pleased to report that the police have agreed to help with road closures.

Cllr H Whitaker said that it was reported at the Rail Users Group that Bedford station car park is closing with the loss of 152 spaces. Biggleswade and Arlesey Stations are being recommended as possible alternatives which will have a huge impact on parking. Would the Town Council consider additional commuter parking in the town?

A08/1014 14. EXEMPT ITEMS

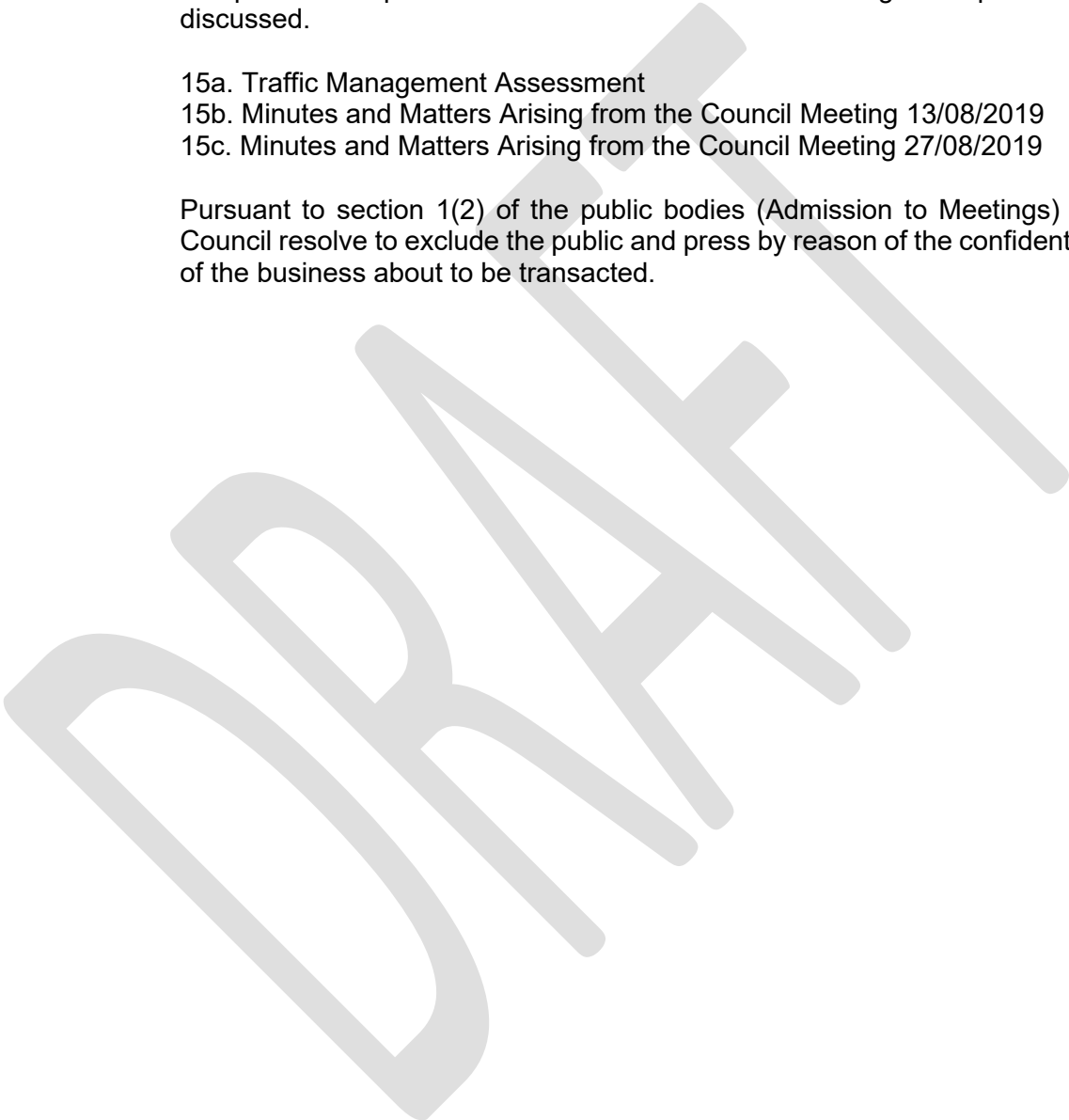
The following resolution will be moved that it is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

15a. Traffic Management Assessment

15b. Minutes and Matters Arising from the Council Meeting 13/08/2019

15c. Minutes and Matters Arising from the Council Meeting 27/08/2019

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.



Report to **Houghton Regis Partnership Committee**
Leighton Lindslade Partnership Committee
Biggleswade Joint Committee
Dunstable Joint Committee

Subject **Joint Committees Terms of Reference**

Date **7 October 2019**

1. Recommendation

- a) To note the Town Joint Committees Terms of Reference approved for adoption by Central Bedfordshire Council at its meeting held 26th September 2019.
- b) That each Town Council (Houghton Regis, Leighton Lindslade, Biggleswade and Dunstable) also adopt the Terms of Reference and confirm with Central Bedfordshire Council.
- c) That the branded templates developed for the Joint Committees be utilised.

2. Introduction

2.1 The final version of the Terms of Reference were considered by General Purposes Committee on the 9th September and full Council on 26th September. Modifications were made following advice from the Monitoring Officer and clarifications sought by the General Purposes Committee.

2.2 The amendments requested related to:

- **Reference to Town Joint Committees** (to avoid confusion with other joint arrangements in the CBC Constitution)
- **Co-option** – clarification as to who can co-opt and remove co-optees from the Town Joint Committee and annual reviews.
- **Governance** – confirmation that Minutes and actions should be reported to both CBC and the relevant Town Council

3. Conclusion

Once adopted the Joint Committees can work within the framework of the new Terms of Reference and utilise the branded templates for agendas and minutes of meetings and other communications.

Town Joint Committees : Terms of Reference Final version

Purpose

1. To influence decisions and help shape initiatives and their delivery for the benefit of the whole town taking into account the needs of the town, customers, employees, residents, visitors, traders, property owners and developers.
2. To develop and encourage public participation and engagement and take into consideration the resident voice in the work of the Town Joint Committee

Objectives

1. Help improve the economic, social, environmental and cultural vitality of the town
2. Ensure a partnership and collaborative approach to achieve the delivery of town regeneration, including influencing Section 106 funding received for town improvements and community facilities.
3. Opportunities to delegate funding decisions to the Town Joint Committees should be explored, such as Section 106 received to spend on community facilities.
4. The Town Joint Committee will make decisions on any joint funding allocated to it.
5. Influence and help shape strategies / plans that impact on the future viability of the town.
6. Provide a forum for briefing Members of the Town Joint Committee on all key issues affecting the town, at the discretion of the Chair and Vice Chair.
7. Make recommendations on strategically significant projects to the relevant Council's decision-making committees, including Committees of the Town Council.
8. Develop and maintain joint branding of communication, agendas and minutes.
9. To enable communities to discuss services and influence decisions at the local level as to how these services are delivered
10. To provide a forum for two-way communication about public service delivery and the implementation and effectiveness of policies affecting the town.
11. Promote resilience by encouraging communities to do more for themselves and champion local solutions.
12. Consider the ways in which proposals and initiatives can help to advance equality of opportunity, eliminate discrimination and foster good relations.

Membership

1. Four Councillors from Central Bedfordshire Council and four Councillors from Biggleswade Town Council (Biggleswade Joint Committee).
2. Four Councillors from Central Bedfordshire Council and four Councillors from Houghton Regis Town Council (Houghton Regis Partnership Committee).
3. Five Councillors from Central Bedfordshire Council and five Councillors from Leighton-Linslade Town Council (Leighton-Linslade Partnership Committee).
4. Five Councillors from Central Bedfordshire Council and five Councillors from Dunstable Town Council (Dunstable Joint Committee).

Who must be elected representatives of the wards.

5. Two substitutes from each Council will be permitted to attend meetings as full Committee representatives. A Councillor who sits on both CBC and the Town Council can substitute. Central Bedfordshire Council Councillors shall not substitute a Town Councillor on the Town Joint Committee and vice versa.
6. Substitutes for Central Bedfordshire Council Members on the Town Joint Committee must be a ward councillor in the town in the first instance or if not available a substitute must be an Executive Member. Substitutes for the Town Council Members of the Town Joint Committee will be a ward town councillor
7. Members are appointed annually.
8. All Members of the Town Joint Committee should have the interests of the town as a priority, not their own wards.

Meetings and Quorum

1. At least 3 Members from each Council must be in attendance for the meeting to be quorate.
2. Meetings will be held a minimum of once per year and up to 4 per year and take place at venues in the area
3. The Town Joint Committee may also organise extra ordinary meetings at the discretion of the Chairman and Vice Chairman.
4. In addition to the Committee meetings, the Town Joint Committee can organise other forms of engagement to take place such as themed discussions / task and finish groups and community conferences, including joint meetings or events with other Town Joint Committees in Central Bedfordshire.
5. All meetings will be open to the public unless exempt items are discussed

Chair and Vice Chair

1. The Chair and Vice-Chair shall be appointed from and by the Joint Committee's core membership; each Council must be represented in either role.

2. The appointed Chair and Vice-Chair will hold their post for a period of one year , after which they may stand for re-election.
3. The Vice Chair will preside in the absence of the Chair. If neither is present, the Town Joint Committee members in attendance will appoint a Chair from amongst them for the duration of that meeting.
4. The Chair and Vice Chair will be responsible for the content of the Committee agendas and will allow committee members and other stakeholders to submit agenda topics which will be included unless the proposed agenda item is not relevant to the Purpose and/or Objectives of the Town Joint Committee.

Secretariat

1. Either Council can administer the Town Joint Committee, according to their own Standing Orders. The Town Joint Committee will decide annually which Council is to administer the Committee.
2. Agendas, minutes and press releases will be issued under joint branding.
3. The secretariat will prepare, monitor and keep up to date an annual work plan to set the broad direction and priorities for the Town Joint Committee.

Decision making arrangements

1. Only members of the Town Joint Committee can vote. Co-opted Members have no voting rights.
2. The Town Joint Committee will not have any decision-making powers regarding planning applications and will not seek to duplicate or hinder the work of Central Bedfordshire Council as the Local Planning Authority.
3. The Town Joint Committee will reach decisions by a simple majority. The Chairman will have the casting vote in the case of a tie.

Co-option

1. To support engagement with local stakeholders the Town Joint Committee can co-opt members from local representative groups, as appropriate up to a maximum of 15. Each co-opted Member will be able to engage fully in all discussions but will not have any voting rights. Co-opted members can be removed from the Town Joint Committee. ~~by joint agreement of the Chairman and Vice Chairman.~~ Decision making around removals can either be taken by the whole Town Joint committee or by joint agreement of the Chair and Vice Chair, depending on each Town Joint Committee's preference.
2. The list of Co-opted Members should be reviewed annually, by the Town Joint Committee

Governance

1. The Minutes and action log for the Town Joint Committee will be presented both to the relevant Town Council and to Central Bedfordshire Council. The detail of where this will be presented will be determined by the Councils and reported back to the Town Joint Committee.

September 2019

FINAL

Council 22102019
Items for Consideration
Item 10c Proposed New Speed Signs
Baden Powell Way

Portion
End of
Roads
SIGN AFTER
INITIAL
ROADWORK
ON 7
Lamp 210
277.



NEW SPEED SIGNS ON BADEN POWELL WAY.



Oct 2019

Sign
ON
BUSES ONLY
TOLL OR
Lamp 210.

A Neighbourhood Plan for Biggleswade

Progress So Far

The Neighbourhood Area for our plan was designated by Central Bedfordshire Council in July 2018.

Housing

The Draft Local Plan allocates sites for 416 homes to the north of the town (HAS06) and 1,500 homes to the east, which site now has outline planning permission.

The Pre-Submission Local Plan also showed sites, as future development land, for a further 4,500 homes to the east, effectively an urban extension of Biggleswade although the majority of those homes would be in the parishes of Sutton and Dunton.

The Neighbourhood Plan will allocate the land within Biggleswade as future housing land. However, since this is classed as a strategic allocation, a Strategic Environmental Assessment will be needed and this has to be authorised by Central Bedfordshire Council.

Town Centre, Transport and Parking

The Neighbourhood Plan wishes to show possible development of the town centre, including locations for small offices, leisure, health and a new car park. To understand CBC's position in some of this, there has been a meeting with the Director of Community Services.

A traffic impact assessment will be required from the developer of the land to the east of Baden Powell Way and in a January 2019 memo from Steve Lakin to the developer's transport consultants, it was noted that:

"The offer to support and fund improvements to the town centre is welcomed, including technical analysis work. We would wish to see this formalised in the S106 agreement with a financial contribution of £250,000 to fund works to improve accessibility in line with the objectives of the emerging Neighbourhood Plan."

To this end, there has been a workshop between the transport consultants and the Neighbourhood Plan Working Group with much further work to be done.

In February, there was a visit to Biggleswade from Bill Grimsey and some of his Grimsey Review team and they fed back many ideas and advice about the future of the town centre which will support the Neighbourhood Plan and any possible bid to the Future High Streets Fund.

Green Spaces

The Neighbourhood Plan Working Group has commissioned BRCC, through Cliff Andrews, to revise the Biggleswade Green Infrastructure Plan (2010) and to assess the areas which we may want to designate as Local Green Spaces.

The Neighbourhood Plan will want to protect Biggleswade Common and the Green Wheel. It will also want to support the Important Countryside Gap proposed in the Local Plan.

Design Guides

Three design guides are planned for the Neighbourhood Plan – shop fronts, housing extensions and street design.

Planning guidance from other authorities has been identified and key issues for Biggleswade extracted. (Permission has been gained from those authorities to use their guides.)

Leisure

Our Initial Public Engagement has identified some of the leisure facilities, both sports and otherwise, that people would like to see. We need to develop this further in our next public engagement.

Professional and Funding Support

We have appointed Dave Chetwyn of Urban Vision CIC as our planning consultant. He will write the policies and the interpretation. He has also outlined for us what supporting documentation will be needed. Urban Vision will be happy to quote for assisting with gathering the supporting documentation if the Working Group wishes.

After a workshop with the Working Group and further conversations, including a Skype telcon, Dave is currently producing a first draft of the policies for the Working Group to consider.

The Town Council has allocated a budget of £20,000 to support the production of the Neighbourhood Plan. A grant has been obtained from Locality to cover the fees for Urban Vision and further technical support has been offered by Locality to undertake the Strategic Environmental Assessment.

Public Engagement

Two initial engagement events were held to tell residents about the Neighbourhood Plan and ask them to complete a questionnaire. These were advertised locally and the questionnaire was also available on the Town Council website. The responses have been fully analysed and all the 'freeflow' comments listed. These are referred to as appropriate.

53 respondees indicated they would like further involvement with the Neighbourhood Plan and all were invited to a recent workshop, along with representatives from the Langford and Sutton Neighbourhood Plan groups. There were only nine attendees but a good discussion was had, particularly about health, support for older people and alternatives to the car.

It is intended to hold further informal engagement events when the first draft of the Neighbourhood Plan is ready.

1st October, 2019

Making the money work

Hello everyone,

It's more good news this month. We have been promised 54 new officers on top of the 160 new PCs that I am currently recruiting into Bedfordshire Police. This is our share of the first tranche of the uplift which has been promised nationally. The Home Office has had insufficient time to rebalance the whole national funding formula and, therefore, it is based on this outdated system, but there has been a commitment to redress this in future. It is, of course, a welcome move in the right direction but, as I have evidenced the need for 440 PCs and 80 detectives in all, you can take it as read that the new Policing Minister and Home Secretary have been made fully aware of this. The Government has called for these new officers to be deployed in visible, public facing roles and I will hold the Force to account to make sure that this is delivered. We also have an urgent requirement to boost our team looking after the most vulnerable victims of abuse - who are most often children - and I will be treating this as a priority too.

New PCs are, of course, paid for from the revenue budget. Changes to police buildings, which I own in law as the corporation sole responsible for them, come from the capital budget. I view it as an essential investment in the welfare and wellbeing of our officers and staff to produce improvements in working conditions in buildings which have not been overhauled since the 1970s, in some cases such as Luton Police Station, and this will be another priority for me for the remainder of my term to mid May 2020.

I have made a start. At Luton Police Station, the £50,000 worth of improvements that I have agreed, are underway. My Chief of Staff, Clare Kelly, and I prepared and fitted out the newly decorated kitchen for officers who respond to 999 and 101 calls with crockery, cutlery and furniture etc. as it is incredibly important to me that they have somewhere suitable to take the few minutes out that they have available in a space that is fit for purpose.

I am currently planning an enlarged and redecorated rest area for the new Community team which combines detectives and the former Community Crime Unit, at Luton, to produce omnicompetence in detection skills, and another for the CAVAA team, dealing with children and vulnerable adults who are victims of abuse. The old tired loos will be refitted too. The Enquiries Office at Luton is to get a new



kitchen as well. The corridors will be carpeted and new lighting has been installed on floor four (as previously it was so dark, one colleague told me you felt you had to have a head lamp to see and he was not exaggerating...). I suspect that most welcome of all will be the news that changing the windows to keep out extremes of both cold and heat has been agreed and that sellotaping the draughts out will be a thing of the past next year.

Regular readers will know that I am also on track to deliver a facility which is to be one of the proudest achievements for me as PCC - the new Sexual Assaults Referral Centre or SARC. I have engaged directly with managers, service users, forensic nurses and victim support volunteers in Cambridgeshire and Bedfordshire to establish what works best and that decent soft furnishings including fabric sofas and chairs and lampshades can indeed be used in non-forensic waiting areas to make them as unlike either a police station or a hospital as possible (and, as promised, there will be three of these to meet the varying needs of families with young children, teenagers and adults). It is my intention to produce a well-designed space which will also support the officers and staff who work on such emotionally demanding cases in a calm and soothing environment, which is exactly what they and these victims of some of the worst crimes deserve.

What matters to me in terms of upgrading outdated working conditions at Bedfordshire Police is that our officers and staff can see a modest investment in them and their surroundings as living proof of the way the Force Executive team and I want to support their wellbeing, which must include improvements to the environment in which they work and (occasionally) rest. I am proud that this work was planned before the national Front Line Review following which the Home Office urged forces to pay much more attention to such matters.

Yours
Kathryn



Kathryn Holloway
Police and Crime Commissioner for Bedfordshire



News from the Office of the Police and Crime Commissioner



PCC secures funding for community projects aimed at tackling serious youth violence

Around £35,000 has been awarded to community projects to divert young people away from knife crime and other serious violence.

Grassroots initiatives across the county will benefit from a portion of the £1.4 million funding awarded to us to tackle serious youth violence.

The successful projects include refurbishment work and outreach groups who can engage with communities through activities such as sport, music and drama.

Bedfordshire Police and Crime Commissioner, Kathryn Holloway, said: “This money is particularly vital because we all know that only the communities themselves understand which approach to driving down knife carrying, gang membership and gun use are going to work with their own young people.

“In Bedfordshire, I’ve insisted that we go one step further and put the bids for these funds before panels made up of members from the worst affected communities, so that they have a say at the earliest possible part of this process.

“It’s clear, isn’t it, that neither police nor local authorities can impose solutions that work? It’s no good just saying we must work together with our public, we must actually get on and do it. That means that I’m not just looking for all the ‘usual suspects’ to apply for grant funding, but for brand new projects.

“My office is prepared to support them to the hilt but, of course, this means that they have to understand from the get-go that the money comes from the Government, my office and the force, and that means that there is an absolute requirement for every single person linked to the projects to be completely separate from any active involvement in any form of criminality, including the use of drugs.”

We are one of 18 police forces across the country to receive funding from the Home Office to tackle serious youth violence.

The funding so far has been spent on patrols to target hotspots which have seen an increase in serious youth violence, as well as speeding up the force’s forensic work.

Bedfordshire has also received £880,000 [to establish a Violence and Exploitation Reduction Unit](#), working with partners such as councils and the health service to tackle the root causes of violence and exploitation.

Around a quarter of this funding is also due to be made available to community projects that can divert young people away from gangs.

The announcement comes in the same week that we are supporting [Operation Sceptre](#) – a week-long operation dedicated to tackling knife crime.

During the week, the force has been running operational activity including weapons sweeps, to recover weapons that have been hidden for future use or discarded, and patrols in knife crime hotspot areas.

Bedfordshire Police's Assistant Chief Constable, Jackie Sebire, who is also the National Police Chiefs Council's lead for serious youth violence, said: "Investing in and strengthening our communities to help them divert young people away from knife crime is absolutely crucial if we are to get a grip on this problem.

"As has been said time and again, increased enforcement, while having an important role in removing the highest threats and giving communities some respite, cannot be the sole answer. Prevention, as always, is better than cure.

"That's why I am delighted to be helping such a diverse range of projects in our communities."

Successful projects

Mastroe - £5,000

Change The Narrative (CTN) project to be delivered in Bedford

This project will provide media training, mentoring and development to 12 young people over the course of 10 weeks. The training will incorporate key aspects of media including photography, videography and video editing. The trainees will work together in teams / groups to create video content geared towards changing mindsets and informing young people of the dangers of a life of violence and other opportunities for success outside of crime and violence. The programme will also be used to also teach the trainees project management.

Houghton Regis Town Council - £5,000

Serious Knife Crime – prevention and awareness to be delivered in Dunstable and Houghton Regis

The programme will use peer education to deliver anti-knife messages around actions, outcomes and consequences. The Youth Council will promote the opportunity for young people to sign up to form a group to undertake a programme of education and awareness, including a visit to the Ben Kinsella Exhibition. The programme will help to develop their awareness and understanding and the group will use their knowledge to complete a peer education programme / anti-knife campaign to the wider community.

Shefford Town Council - £5,000

Refurbish a redundant building for youth development work in Shefford

Over the last few years Shefford Town Council has been developing a youth strategy that allows provision of facilities for young people to encourage them to take an interest in their community.

With the provided funding they will bring back into use a building that was built and used previously as a changing room for a junior football club. They will use the building for a dedicated Youth Hub. The location lends itself to many creative activities, including sports.

However, this space will also be used to facilitate a bike repair project, mentoring young people, employment support and drop in sessions.

RAMDA - £4,980

Engage, Inspire and accomplish based in Luton

This project is working with families from ethnic minority backgrounds, especially the Somali community and their young people, by diverting young people with issues around serious violence away from offending and re-offending through sports activities, leisure and group workshops.

It will reduce social isolation for children and young people through facilitating activities, and will also support families to access development support.

Halleema Ali - £4,950

22 Seconds To Murder- looking to deliver out of Luton

22 Seconds To Murder was launched in February 2019 and proved so popular that it gained media publicity on the BBC. It was in memory of Azaan Kaleem, who was the victim of a fatal 22 second attack. This project engages young people through the medium of art and performances, by tackling a heavy topic in a creative way. It also allows families, staff and other relevant organisations to be part of the conversation, by providing a holistic approach.

Bruno's Brazilian Soccer School, based in the Bedford area - £5,000

Unite to learn and play

Unite to learn and play is an educational project aimed at 40 men and boys from the ages of 16 to 25. The project will run all year round and the objective is to run classroom-based English and Maths lessons, and employment skills workshops, combined with football training and games. They will also run gang workshops to educate vulnerable teenagers away from joining a gang by providing them with the tools to say 'no' to gangs, and where necessary to leave a gang they may already be part of.

The project will run a Saturday league football team for the students who regularly attend, in order to give an incentive for them and to also bring different nationalities and cultures together. The project will be working in partnership with McDonald's and He By Juniors barber shop on Midland Road, who will offer work experience and possibly job opportunities to anyone who attends the course.

Grand Union Housing Group - £4,950

Think B4 U Bother - outreach based in Central Bedfordshire

Think B4 U Bother is a weekly detached youth work programme and resource kit. It has three strands:

- Educational – Awareness raising
- Physical - diversionary activity
- Mentoring - supporting those in need.

The Grand Union youth team feel that meeting, supporting and engaging with young people who are considered hard to reach, at risk or involved in criminal exploitation or anti-social behaviour, and going to the places they hang out, has a higher chance of success.

This project focusses on the youth workers walking to parks, streets, bus stops and other hotspot areas identified to build rapport and engage with young people. Some young people may also engage in sporting activity set up through the project.



PCC launches first annual Community Hub awards to reward members of the public countywide for help for local police and "truly outstanding" problem solving by officers

Bedfordshire's PCC, Kathryn Holloway, held the first Community Hub Thank you Awards to single out both members of the public and officers involved in exceptional work to solve problems in towns and villages at Woburn Abbey and to "spread the word" of what Community Police are delivering across the county. (19 September 2019).

The event was attended by 140 guests including officers from the eight Community Hubs based in towns across Bedfordshire - in Leighton Buzzard, Dunstable, Biggleswade - covering the North Bedfordshire towns and villages, Ampthill - based at the Community Fire Station, Bedford and Luton, which has Hubs based at Luton Police Station and Futures House at Marsh Farm and one at the Airport, plus members of the rural crime team Op Sentinel Rural, who work out of both Dunstable and Riseley, at either end of the county.

The ceremony, held in the Sculpture Gallery at Woburn recognised both individual officers for successful problem solving operations and members of the public, nominated by each Hub team themselves and by rural crime officers.

“This was a fantastic opportunity to spread the word about what Bedfordshire Police’s Community Hub officers have been up to over the past year to solve problems and help communities in all our major towns and the villages and also to say a huge ‘thankyou’ to those members of the public who have really got involved to help their local teams to solve problems.

“Those members of the public who received awards told me they were overwhelmed that the officers themselves had singled them out and it was also absolutely right that those officers who had presided over exceptionally successful problem solving were recognised,” said the PCC.

The problem-solving police operations presented to the audience included an overall winner, Op Yellow, designed to drive down drugs and other saleable goods being thrown into the grounds of Bedford Prison and other examples included a community wide effort to reduce Anti-Social Behaviour in Shefford - whose Mayor, Paul Mackin, received the award from the Biggleswade Hub for his outstanding help to the local police team as well as work to end drug dealing and intimidation of residents at Ruthin Close, Luton which turned around the neighbourhood, according to residents.

The Commissioner was inspired to hold the event, which the Force now plans to stage annually, by the yearly Community Cohesion Awards.

“I have really taken on board how important the annual Community Cohesion Thankyou Awards have been in building strong bonds of trust and confidence in local policing in our communities in Luton and Bedford, primarily, and across our diverse neighbourhoods where trust in police has not been strong, historically. It’s incredibly important to me for our smaller towns and villages to enjoy exactly the same relationship with Bedfordshire Police and, now they have dedicated local Community teams, this was the perfect event to start to build this,” she said.

The PCC was keen to stress that the event was provided at reasonable cost, thanks to the generosity of the Duke and Duchess of Bedford.

“I’m so grateful to the Duke and Duchess for allowing us to use the Sculpture Gallery, its magnificent gardens, conservatory and reception rooms free of charge and they also were kind enough to provide welcome drinks for all who attended. This meant that the very first Community Hub Thankyou Awards got off to a quite superb start in a wonderful setting where officers and members of the public alike told me how delighted they were to have been invited,” said Commissioner Holloway.

The event was also addressed by Bedfordshire Police’s Chief Constable, Garry Forsyth. He said: “I was delighted to part of this event to celebrate the fantastic work of our officers, staff, community partners and members of the public. I often hark back to Sir Robert Peel’s principle that the police are the public and the public are the police, and that has shown at the Community Hub Awards ceremony.

“I would like to thank all of you for the continued support you provide to our communities and to our partners and public, for helping to keep our communities safe and reducing crime.”

Representatives of each of the Hubs and the rural crime team presented a resume of the work of which they were most proud over the year and described their approach to solving local problems, before going on to nominate the work of a key partner.

The audience were also addressed by international Community Policing expert Sylvia Chennery who regularly judges neighbourhood policing competitions. "I can honestly say that some of the examples we've heard about here tonight are among the very best that I have heard about from any police force, anywhere," she said.

Community Impact Award:

Winner

Operation Yellow – Sgt Ian Leeson, PC Emily Keech, John McKinney (Bedford Borough Council). Graeme Vann (Security HMP Bedford) PJ Butler (HMP Bedford Governor)

Highly Commended

OP Leithan - Sgt Rachael Welch, PCSO Ann Jeeves, PC Sarah Cluff, Paul Mackin (Shefford Town Council), Alan May (Central ASB Officer)

OP Loc (Ruthin Close) - Sgt Richard Cunningham, PC Michael Trinder, Laura Chalmers (Luton Borough Council ASB Case Manager) PC James Norman

Pan Bedfordshire:

Winner

VARAC - Superintendent Jacqueline Whittred & Shelia Forder

Highly Commended

Mental Health Street Triage – PC James Biggs, Rachel Martin (East of England Ambulance), Sarah Clarke (ELFT)

Partners in Problem Solving:

Winner

Tara Lynch & Laura Chalmers (Luton Borough Council ASB Case Managers)

Highly Commended

Sarah Keena (BPHA Housing Officer)

Impact Vulnerability:

Winner

OP Highgate – PC Sharon Cummings, PCSO Daniel James, Christina Rowe (Bedford BID), Andy Cooper (Environmental Health), Sarah Stevens (Bedford Borough Council)

Highly Commended

PCSO Spyridon Apostolidis

Innovation in Engagement:

Winner

PCSO 2813 Rachel Carne

Highly Commended

PC Emma Underwood & PCSO Claire Hughes

Problem Solver of the Year:

Winner

PC Kate Rowley

Highly Commended

Lara Curtayne

The following community members were nominated by each hub for their work in their respective communities and were also presented with a certificate:

Airport – Tamara Cato
Rural Crime Hub – Martin Towler
Dunstable – Sharon Warboys
Houghton – Sharon Knott
Luton – Peter Appleyard
Leighton Buzzard – Stephen Swaine
North Urban – Beccy Campbell-Grieve
North Rural – Paul Mackin



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Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk

Council 22102019
Items for Information
Item 11c Works to Trees



Mr Rob McGregor
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Contact Pat Longland
Direct Dial 0300 300 4431
Email planning@centralbedfordshire.gov.uk
Your Ref
Date 02 October 2019

Dear Mr McGregor,

Application No: CB/TRE/19/00415

Proposal: Works to trees protected by a preservation order: Oak tree that overhangs the roof of property and garden. The tree is starting to touch the roof and wildlife are using it to access the roof space. Also when the tree starts to drop its acorns a large part of the garden cannot be used to the risk of being hit by acorns which fall from height

Location: 21 Hazel Walk, Biggleswade, SG18 0HQ

I have received an application to carry out work to preserved tree(s) at the above property. You can view the application details and documents on our website by visiting: <http://www.centralbedfordshire.gov.uk/tree-works-register>.

If you wish to comment on the application, please do so in writing by **23 October 2019** quoting the above application number.

All letters received are open to public view and therefore cannot be treated in confidence. Normally, your letter will not be acknowledged.

Yours sincerely,

Pat Longland
Trees & Landscape Officer

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ

Telephone 0300 300 8000
Email info@centralbedfordshire.gov.uk
www.centralbedfordshire.gov.uk



Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Trees Location

Number	21
Suffix	
Property name	
Address line 1	Hazel Walk
Address line 2	
Address line 3	
Town/city	Biggleswade
Postcode	SG18 0HQ

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	518914
Northing (y)	245758

Description

land on the boundary of 21 Hazel Walk and Shortmead House

2. Applicant Details

Title	Mr
First name	Anthony
Surname	O'CONNELL
Company name	
Address line 1	21
Address line 2	Hazel Walk
Address line 3	

6. Trees - Additional Information

If Yes, you are required to provide for:

- Subsidence: A report by an engineer or surveyor (to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals) and a report from an arboriculturist to support the tree work proposals.

- Other structural damage (e.g. drains walls and hard surfaces): Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')? Yes No

7. Tree Ownership

Is the applicant the owner of the tree(s)?

Yes No

If No, please provide the address of the owner (if known and if different from the tree location):

Name/Company

Title:

First name:

Surname:

Company name:

Address

Number:

Suffix:

Property name:

Address line 1:

Address line 2:

Address line 3:

Town/city:

Postcode:

Contact Details

Primary number:

Secondary number:

Fax number:

Email address:

8. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number

9. Authority Employee/Member

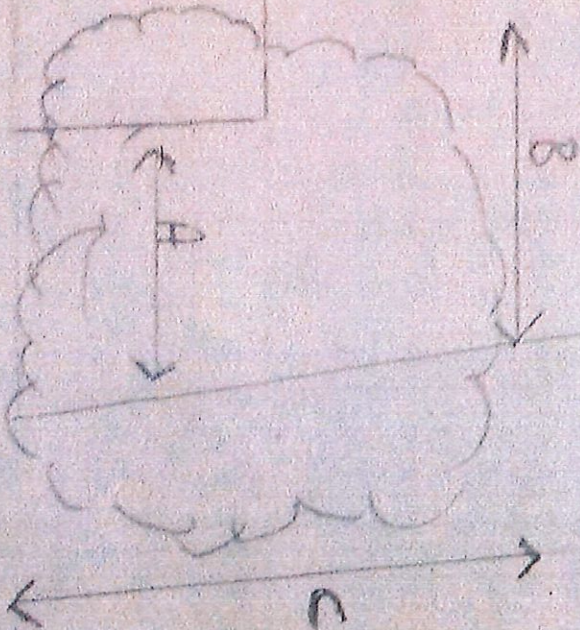
With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff

A = 8.5 m
B = 6.5 m
C = 9.0 m

GARDEN

PROPERTY



OUTCOME OF CBC DETERMINED PLANNING

Council 22/10/2019
Items for Information
Item 11d - Planning Application Outcomes

2018						
ADDRESS	APPLICATION NO.	COMMITTEE DATE	BTC DECISION	DESCRIPTION	CBC OUTCOME/ DATE	"CALLED IN"
Bonds Lane & Foundry Lane, Land at	18/02353/FULL	10/07/2018	Objection - BTC would like to see the derelict site developed, however proposal does not take account of parking issues ie Biggleswade does not have adequate parking to accommodate any further similar developments. There are factual errors in the application; Rose Lane car park will not be unrestricted and no parking available in public car parks for residents of this development. No sufficient public transport, the development is too dense and design not in keeping. Also serious concerns over access and egress, in particular for emergency services. Development is Key 4 in	Demolition of existing vacant and derelict buildings and erection of 50 residential apartments with associated vehicular access, car and cycle parking	Awaiting Decision	
Bonds Lane and Foundry Lane, Lands at	18/02353/FULL	23/07/2019	Objection - on the grounds of access	Demolition of existing vacant and derelict buildings and erection of 50 residential apartments with associated vehicular access, car and cycle parking, refuse storage and landscape	Awaiting Decision	
Pegasus Drive, Stratton Business Park, Biggleswade	18/02305/VOC	10/07/2018	No Objection	Variation of Condition 22 of planning permission CV/17/02166/OUT. Erection of up to 52,000 sqm of B2 and or B8 floor space with ancillary offices, together with associated car parking and landscaping	Awaiting Decision	
Ullswater Close, 2	18/04253/FULL	27/11/2018	No Objection	Single & two storey rear extension	Awaiting Decision	

2019						
ADDRESS	APPLICATION NO.	COMMITTEE DATE	BTC DECISION	DESCRIPTION	CBC OUTCOME/ DATE	"CALLED IN"
Broadmead, 24	19/02215/FULL	27/08/2019	No Objection	Single Storey rear Extension and conversion of 1 x 3-bed dwelling into 2 x 1-bed self contained flats with associated parking and amenity space	Granted 07/10/2019	
Buttercup Mead, 31	19/02982/FULL	08/10/2019	No Objection	Loft conversion with side hip to gable extensions, rear dormer extension and rooflights to front roof slope	Consultation Period	
Dells Lane, 8	19/02583/FULL	24/09/2019	No Objection	Proposed 2 storey side and rear extension, Front Porch & Garage	Awaiting Decision	
Drove Road, 99	19/02286/FULL	10/09/2019	No objections - although concerns raised about parking. However, it was suggested that BTC offer help on parking as property being purchased for a charitable cause	The use of the outbuilding associated with the dwelling house to accommodate and provide care for 4 children between the ages of 7 and 12	Consultation Period	
Eldon Way, Sunderland Units 9 to 12	19/01301/FULL	09/07/2019	No Objection	Proposed first floor rear extension, front porch, 2nd floor front dormer windows, 1st floor front and rear dormer windows and alterations to existing dwelling	Consultation Period	
Fairfield Road, 42	19/02709/REG3	24/09/2019	No Objection	Garage conversion and single storey side extension	Awaiting Decision	
Fennel Drive, 7	19/02729/FULL	24/09/2019	No Objection	Existing conservatory extended by 2.5m2 and rebuilt with traditional masonry and tiled roof to match existing	Awaiting Decision	
High Street, 11	19/01502/FULL	11/06/2019	Objection - Due to insufficient parking, access and due to the construction being in a conservation area	Construction of three-storey building to create 3 No flats and change of use to A2 use of ground floor of existing building to A3 Restaurant and residential use into 1 No flat following partial demolition of single-storey rear extension with ancillary parking and access	Granted 30/09/2019	
High Street, 11	19/01503/ADV	25/06/2019	No Objection	Advertisement: Installation of 1 fascia sign and 1 projecting or hanging sign externally illuminated	Granted 03/10/2019	
Hitchin Street, 26	19/02410/FULL	08/10/2019	No Objection	Change of use from A1 to Sui Generis for use as a taxi office	Consultation Period	
Langford Road, Brookside Bungalow	19/01949/FULL	13/08/2019	No Objection	Loft conversion	Granted 24/09/2019	
Lawrence Road, 18	19/02531/FULL	24/09/2019	No Objection	Dual pitched roof, timber garden room	Awaiting Decision	
Lime Tree Walk, 21	19/02657/VOC	24/09/2019	No Objection	Variation of Condition 2 (materials) of planning permission CB/14/03329/FULL - Erection of part single and part two storey rear extension and new front porch	Granted 08/10/2019	
Lincoln Crescent, 6	19/02849/FULL	08/10/2019	No Objection	Single storey side extension and alterations to rear elevation	Consultation Period	
London Road, New Spring Farm	19/01865/FULL	23/07/2019	No Objection	Replacement of 22.5m High Mast and 2No. Equipment Cabinets with upgraded 27.5m High Mast supporting Radio Apparatus and 8No. Upgraded Equipment Cabinets within Modified Site Compound, Plus Ancillary Works	Consultation Period	
London Road, Unit 2 Omega Centre, Stratton Business Park	19/01286/FULL	11/06/2019	No Objection	Creation of 2nd storey floor space and rear fire escape	Awaiting Decision	

ADDRESS	APPLICATION NO.	COMMITTEE DATE	BTC DECISION	DESCRIPTION	CBC OUTCOME/ DATE	"CALLED IN"
Market Square, 23-24, White Hart Public House	19/02442/FULL	10/09/2019	No Objection	Alter and adapt the bar back fitting, installation of new screens, remove existing fixed seating and install new fixed seating, installation of new external pergola, new planters and new festoon lighting	Granted 30/09/2019	
Market Square, 23-24, White Hart Public House	19/02374/ADV	10/09/2019	No Objection	Advertisement: Installation of replacement illuminated and non illuminated signs to the exterior of the building	Granted 11/10/2019	
Market Square, 23-24, White Hart Public House	19/02389/LB	24/09/2019	No Objection	Listed Building: Installation of replacement illuminated and non illuminated signs to the exterior of the building	Granted 11/10/2019	
Montgomery Way, Site of Unit N	19/02718/FULL	08/10/2019	No Objection	Erection of workshop	Consultation Period	
Ouse Way, 4	19/02624/FULL	24/09/2019	No Objection	Single storey rear extension	Granted 07/10/2019	
Ouse Way, 4	19/03178/FULL	08/10/2019	No Objection	Single storey rear extension	Consultation Period	
Presland Drive, 5	19/02885/FULL	24/09/2019	No Objection	Two storey rear extension	Consultation Period	
Retail Unit 3, Purcell Place, Sullivan Court	19/02482/FULL	24/09/2019	No Objection	Change of use: of commercial unit from A3 to A5	Awaiting Decision	
Saffron Road, 1B	19/02783/FULL	24/09/2019	No Objection	Single storey rear extension	Awaiting Decision	
Saxon Drive, Land off Biggleswade	19/02032/RM	09/07/2019	Objection - On the grounds of insufficient space, concerns over flooding, and pressure on the road network.	Reserved Matters following outline application CB/17/01277/OUT Erection of 200 residential dwellings with associated access, landscaping, open space and ancillary works	Awaiting Decision	
Sorrell Way, Land at Biggleswade	19/02029/RM	09/07/2019	No Objection	Reserved Matters following outline application CB/17/01236/OUT Erection of building(s) to provide extra care accommodation comprising up to 93 units with associated access, landscaping and ancillary works	Awaiting Decision	
Shortmead Street, 33, Land to the rear	19/02639/FULL	24/09/2019	No Objection	Conservation Area: Existing workshop to be replaced with 1 dwelling	Awaiting Decision	
Spring Close, 15	19/01566/FULL	10/09/2019	No Objection - it was noted no issues with parking	Conversion of double garage for residential use	Granted 10/10/2019	
St Andrews Street, Conservative Club	19/02629/FULL	24/09/2019	No Objection	Conservation area: Relocation of play equipment (retrospective) and construction of new masonry wall (following demolition of existing)	Awaiting Decision	
Stratton Park Drive, Dunton Lane	19/02839/VOC	08/10/2019	No Objection	Variation of Condition no.1 on Planning Permission MB/83/456 "Renewal of Planning Permission for caravan park on a permanent basis" to state that the total number of caravans shall not exceed twenty-two at any time	Consultation Period	
Stratton Way, 84	19/03150/FULL	08/10/2019	No Objection	Construction of a two-storey, semi detached 3-bedroom dwelling	Consultation Period	
Stratton Way, 165, Garage Site adjacent	19/02579/FULL	24/09/2019	No Objection	Demolition of 20 garages and erection of 1 dwelling with associated parking	Application Withdrawn 01/10/2019	
Sunderland Hall Farm Cottage, 1	19/01301/FULL	11/06/2019	No Objection	Proposed first floor rear extension, front porch, 2nd floor front dormer windows, 1st floor front and rear dormer windows and alterations to existing dwelling	Consultation Period	

ADDRESS	APPLICATION NO.	COMMITTEE DATE	BTC DECISION	DESCRIPTION	CBC OUTCOME/ DATE	"CALLED IN"
Wharf Mews, Land to the North of	19/02640/FULL	24/09/2019	No Objection	Existing workshop to be replaced by 2 Dwellings	Consultation Period	
Whiston Crescent, 126	19/02516/FULL	24/09/2019	No Objection	Single-storey front extension	Granted 04/10/2019	
Windermere Drive, 7	19/00086/FULL	12/02/2019	No Objection	Single storey rear extension and first floor side/rear extension	Awaiting Decision	